



No. 1-15/2019-Admn

**FEDERAL EMPLOYEES BENEVOLENT
AND GROUP INSURANCE FUNDS
(ESTABLISHMENT DIVISION)**

HIRING SERVICES OF "PROJECT DIRECTOR"

The Federal Employees Benevolent and Group Insurance Funds (FEB&GIF) is a body corporate under the administrative control of the Establishment Division. It provides collective welfare and Insurance coverage to the employees/families of the Federal Government. The FEB&GIF is interested to hire the services of Project Director for its project of a high rise tower in Blue Area, Islamabad. Result oriented persons willing to work under a given time frame and high standards of performance may apply for the aforesaid post.

QUALIFICATION, EXPERIENCE:

1. University degree in Civil Engineering from a recognized foreign or local University in first Division.
2. Minimum 15 years experience as Project Director on high rise commercial projects out of which 5 years could be as Deputy Project Director or Construction Engineer.
3. Must have understandings of Construction terms, scheduling and planning concepts.
4. Proficient in MS Project, Word and Excel.
5. Excellent Organizational, presentation and interpersonal skills.
6. Certified PMP will be preferred.
7. Must be registered as a Professional Engineer with PEC.
8. Must be conversant with prima vera.

EMOLUMENTS:

Market based commensurate with qualification, experience and ability.

TENURE:

1. Selected candidate shall be appointed initially for a term of one (1) year on contract basis.
2. Interested candidates can submit applications on a prescribed form alongwith copy of CV, attested copy of CNIC and photo copies of graduation/ masters degrees (in case of masters degree holder) within fifteen (15) days of publication of this advertisement. Incomplete application or those received after due date shall not be accepted. Only shortlisted candidates shall be invited for test/interview.
3. Job description of the post and prescribed form can be downloaded from the website 'www.febgif.gov.pk'
4. Candidates appearing in the test/Interview shall not be entitled for any TA/DA.

(M. Shoaib Rauf Hashmi)

Director (Admn)

BF Building, Shahrah-e-Suharwardy,
Zero Point, Islamabad
Ph: 9252308 Fax: 9252363