



**FEDERAL EMPLOYEES BENEVOLENT AND  
GROUP INSURANCE FUNDS  
ESTABLISHMENT DIVISION**

**TENDER NOTICE  
HIRING OF SECURITY SERVICES**

1. Federal Employees Benevolent & Group Insurance Funds (FEB&GIF), a public sector organization invites sealed bids from well reputed income tax/GST registered Security Companies having valid license from relevant Government Authorities for provision of round the clock security services at Benevolent Fund Building located at Shahra-e-Suhrawardy, Zero Point, Islamabad and Its attached offices/locations

Requirements are given below: -

Sr.#	Required Staff	No. of Guards
i	Armed Security Supervisor (Retired JCO or equivalent)	One (01)
ii	Armed Security Guards (Including one lady security guard)	Twelve (12)
iii	Qualified CCTV camera operator	One (01)
	<b>Grand Total:</b>	<b>Fourteen (14)</b>

2. The bidding process will be conducted under "Single Stage, Two Envelopes" in accordance with PPRA Rules. Bidding documents, containing detailed terms & conditions, method and procedure for submission of bids, bid security, bid validity, guarantee etc, are available for the interested bidders at FEB&GIF HQs, Block-A, Benevolent Fund Building, Shahra-e-Suhrawardy, Zero Point, Islamabad (Monday to Friday from 8:30 am to 4:30 pm). Bidding document can also be downloaded from the website of FEB&GIF i.e. [www.febgif.gov.pk](http://www.febgif.gov.pk) and PPRA at [www.ppra.org.pk](http://www.ppra.org.pk), free of cost.

3. Bids must be accompanied by a bid security of Rs. 100,000/- in the shape/form of pay order/bank draft in favour of "Board of Trustees, FEB&GIF, Islamabad".

4. Clearly marked sealed bids "Technical" and "Financial", in separate envelopes, prepared in accordance with the instructions given in the bidding documents, must reach at FEB&GIF HQs Block-A, Benevolent Fund Building, Shahra-e-Suhrawardy, Zero Point, Islamabad on or before **08.12.2023 Friday by 10:30 am**. The Bids will be opened on the same day at **11:00 am**.

5. The FEB&GIF reserves the rights to accept or reject any or all proposals without assigning any reason as per PPRA Rules.

6. All interested bidders in addition to other documents, will attach their bids an affidavit on judicial stamp paper of Rs.100/- undertaking that they will pay the minimum wage to labors fix by the Government during validity of this agreement period till & extended time if done.

**Director (Admin)**  
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Tel: 92-51-9252308 Fax: 92-51-9252354