



**FEDERAL EMPLOYEES BENEVOLENT
AND GROUP INSURANCE FUNDS
(ESTABLISHMENT DIVISION)**

Subject: **OBSERVANCE & IMPLEMENTATION OF 2% DISABILITY QUOTA**

Reference Establishment Division's letter No. 34/3/86-R-V dated 24.01.2023 on the subject cited above

2. It is stated that Federal Employees Benevolent and Group Insurance Funds (FEB&GIF) is a body corporate under the administrative control of the Establishment Division. Its affairs are governed by the Board of Trustees. It aims to establish a benevolent fund for the common benefit for the employees of the Federal Government and certain autonomous bodies and to provide for their group insurance.

2. Time frame for filling of four (4) vacant posts against 2 % disability quota is as under:

Total sanctioned strength	2 % Disability quota	Post already filled against disability quota	Short fall	Time frame																				
178	4	-	4	<p>The following posts to be filled under 2% disability quota.</p> <table border="1"><thead><tr><th>Sr. No</th><th>Posts</th><th>No. of posts</th><th>Ratio by direct recruitment quota</th></tr></thead><tbody><tr><td>1</td><td>Dy Director (BS-18) (Project Accounts)</td><td>1</td><td>100%</td></tr><tr><td>2</td><td>Stenotypist (BPS-14)</td><td>1</td><td>100%</td></tr><tr><td>3</td><td>UDC (BS-11)</td><td>1</td><td>50%</td></tr><tr><td>4</td><td>Naib Qasid (BS-1)</td><td>1</td><td>100%</td></tr></tbody></table> <p>The said posts are likely to be advertised on National dailies and National Job Portal, NITB in due course of time. The 1st quarterly report for the period from January- March, 2023 will forwarded to establishment Division on 15th April, 2023 as per instruction issued by Establishment Division vide OM. No. 34/3/86-R-V dated 23.12.2022.</p>	Sr. No	Posts	No. of posts	Ratio by direct recruitment quota	1	Dy Director (BS-18) (Project Accounts)	1	100%	2	Stenotypist (BPS-14)	1	100%	3	UDC (BS-11)	1	50%	4	Naib Qasid (BS-1)	1	100%
Sr. No	Posts	No. of posts	Ratio by direct recruitment quota																					
1	Dy Director (BS-18) (Project Accounts)	1	100%																					
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3	UDC (BS-11)	1	50%																					
4	Naib Qasid (BS-1)	1	100%																					

4. Moreover, Director (Admn), FEB&GIF, Islamabad is also nominated as focal person in the instant case on behalf of FEB&GIF

(Abdul Sattar)
Deputy Director (Estab)

Establishment Division (Palwasha Muzaffar Shah, Section Officer (R-V), Islamabad
FEB&GIF U.O. No. 1-5/2022-Admn dated .01.2023

Copy for information & Necessary action to :

- i) Section Officer (Admn-III), Establishment Division, Islamabad
- ii) Deputy Director (IT), FEB&GIF, Islamabad with the request to upload the said information on official website of FEB&GIF immediately.

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